



New Jersey School Boards Association

APRIL ELECTIONS: IMPORTANT DATES

2017 School Board Candidacy & Election Dates

Legislation, (P.L. 2011, c.202), signed by Governor Christie on Jan. 17, 2012 gives communities the option to change the date of the annual school board member election to November. Please check with your local board of education office to confirm the date of the 2017 Annual School Election in your community.

CANDIDACY

March 6, 2017

4 p.m. is the deadline for candidates to file nominating petitions with the school district Business Administrator.

March 13, 2017

Last day to amend a defective petition. The candidate may amend the petition to remedy the defect at any time before the date, but generally may not add signatures. The candidate may add his or her own signature, if necessary, to provide verification of the signatures on the petition, but only if the petition already contains ten valid signatures.

March 13, 2017

Last day for a candidate to withdraw from the election. A signed, written notice must be filed with the county clerk.

March 15, 2017

Drawing of candidates' names for positions on the ballot for April Annual School Elections.

April 25, 2017

Annual School Election

NOTE: Board members must undergo criminal history record checks through the New Jersey Department of Education within 30 days of election or appointment.

May 1 - 14, 2017

Newly elected board members are sworn in at annual board organizational meetings.

May 16, 2017

Term begins for newly appointed board members in Type I districts (those with appointed boards) other than cities of the first class (those with a population of more than 150,000).

June 1 - June 14, 2017

Last day to file Personal-Relative and Financial Disclosure forms with the Executive County Superintendent and Board Secretary.

For newly elected or newly appointed school board members, the deadline is 30 days after taking office.

NOTE: This information is accurate as of December 22, 2016

CAMPAIGN CONTRIBUTIONS AND EXPENDITURES

The New Jersey Election Law Enforcement Commission is the regulatory agency regarding campaign contributions. ELEC conducts Treasurer-Training seminars.

Information about the seminars and all manuals and reporting forms can be found on the ELEC website at www.elec.state.nj.us. Questions about campaign contributions should be directed to ELEC at (609) 292-8700.

- School board candidates who receive any contribution (including their own funds), regardless of the amount, must appoint a treasurer and open a campaign bank account for the purpose of receiving contributions and making expenditures. This action must take place no later than the date on which that candidate first receives any contribution or makes or incurs any expenditure in connection with an election.
- No later than 10 days after appointing a treasurer and opening a campaign bank account, a candidate must file a "Certificate of Organization and Designation of Campaign Treasurer and Depository form" with the New Jersey Election Law Enforcement Commission. This form lists the candidate, chairperson (if one is appointed), treasurer and bank or depository information.

CAMPAIGN REPORTING SCHEDULE

WHO IS REQUIRED TO FILE

Individual candidate: Those expecting to spend more than \$5,100, or who receive more than \$300 in contributions from any one source or any cash contributions.

Joint campaigns: The reporting thresholds for candidates conducting a joint campaign are \$9,700 for two candidates and \$14,000 for three or more candidates.

March 27, 2017 – Last day to file the 29-Day Pre-Election Report

April 12 – April 25, 2017 – Any contribution in excess of \$1,600 from any one source received between these dates must be reported within 48 hours of receipt. A similar reporting obligation is applicable for certain expenditures of more than \$1,600 made in this time frame.

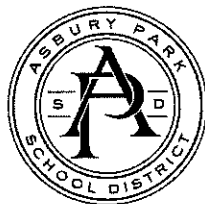
April 14, 2017 – Last day to file the 11-Day Pre-Election Report

May 16, 2017 – Last day to file the 20-Day Post-Election Report

October 15, 2017 – Last day to file first quarterly report for a candidate planning to participate in a future election. If a candidate does not plan to participate in a future election, the candidate must certify the 20-day post-election report as the final election fund report.

NOTES: When an election deadline falls on a weekend, it is automatically moved to the following Monday.

The Commissioner of Education has the authority to make certain changes to the school board member election and budget development calendar. NJSBA will update the Candidate Kit as necessary.



Asbury Park Board of Education
910 4th Avenue
Asbury Park, New Jersey 07712
(732) 776-2606 Ext. 2423

Dr. Lamont Repollet, *Superintendent*

Geoffrey Hastings
Business Administrator/Board Secretary

Sancha K. Gray
Director of Curriculum

Roberta S. Beauford
Director of Operations

Dr. Carolyn J. Marano
Director of Special Services

Carole Morris
State Fiscal Monitor

Dr. Kristie M. Howard
Director of Student Services

FOR IMMEDIATE RELEASE

CONTACT: Mr. Geoffrey Hastings, Board Secretary

ASBURY PARK SCHOOL BOARD ANNOUNCES CANDIDACY INFORMATION

January 3, 2017—The Asbury Park School District has announced it has information available for citizens interested in running for a vacant seat on the board of education.

The Asbury Park Board of Education will have three vacancies in the April 25 Annual School Election. A full term on the school board runs for three years. [In addition, note if any vacancies are for one-year or two-year unexpired terms.]

Candidates must file a nominating petition with the local school board in order to get their name on the ballot for the Annual School Election. The current deadline to submit the nominating petition is 4 p.m. Monday, March 6, 2017. The election is scheduled for Tuesday, April 25, 2017.

Prospective school board candidates can obtain a “School Board Candidate Kit” online at [NJSBA/Membership](#). Published by the New Jersey School Boards Association, the School Board Candidate Kit includes a nominating petition, information about legal qualifications for school board candidacy and the role of the school board member. Information about the New Jersey School Ethics Act and important dates in the school election process are also included in the kit.

“One of the most meaningful contributions that a citizen can make to their community is serving on their local board of education,” said Donald Webster, Jr., NJSBA president. “I encourage all interested citizens to consider school board membership. It doesn’t require a degree in education, or a background in politics. However, it does require a sincere interest in the community, its children, and their education.”

BUILDING A BRIGHTER FUTURE

NOMINATING PETITION FOR ANNUAL SCHOOL ELECTION

Some County Boards of Elections have their own nominating petitions which vary from NJSBA's petition. Please contact your County Board of Elections for details.

TO: Mr. Geoffrey Hastings, Secretary of the Asbury Park Board of Education

A. NOMINATING STATEMENT:

We, the undersigned, are qualified voters of _____ School District of _____ (Municipality) in _____ (County), New Jersey. We hereby endorse (Name of Candidate) _____, whose address is (Street and Number, Post Office) _____, as a candidate for membership on the Board of Education representing (Name of Municipality) _____, for the (Full or Unexpired) _____ term of (Number of Years) _____ years, and we hereby request that the name of said candidate be printed on the official ballot to be used at the ensuing election for the Board of Education to be held April _____, 20____.

B. SIGNATORIES:

(At least ten signatures, one of which may be the candidate's, are required to nominate a candidate.) We, the undersigned petitioners, hereby certify that the said (Name of Candidate) _____ is legally qualified under the laws of the State to be elected a member of the Asbury Park Board of Education.

	<i>PRINTED NAME</i>	<i>ADDRESS</i>	<i>SIGNATURE</i>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____
11.	_____	_____	_____
12.	_____	_____	_____

C. AFFIDAVIT

_____, circulator of this nominating petition, being duly sworn or affirmed according to the law on oath, deposes and says: The above petition is signed by each of the signers thereof in his/her own handwriting the signers are, to my best knowledge and belief, legally qualified to vote at the school district election for which the candidate is nominated, and that the petition is prepared and filed in absolute good faith for the sole purpose of endorsing the candidates and placing the candidate's name on the official ballot in order to secure election as a member of the Board of Education. The circulator further affirms that he/she is eligible to vote in the state of New Jersey, and meets the age, citizenship and in-residency requirements as required by New Jersey law.

SWORN OR AFFIRMED AND SUBSCRIBED BEFORE ME THIS

_____ DAY OF _____, 20_____

NOTARY'S SIGNATURE

SIGNATURE OF PETITIONER

IMPORTANT NOTE: NOMINATING PETITION CONTINUED ON REVERSE SIDE

Nominating Petition for Annual School Election (continued)

D. NOTICE

All candidates are required by law to comply with the provisions of "The New Jersey Campaign Contributions and Expenditures Reporting Act," *N.J.S.A. 19:44A-1 et seq.* For further information, please call the Election Law Enforcement Commission, (609) 292-8700.

E. CANDIDATE'S ACCEPTANCE/OATH OF ALLEGIANCE

_____, the candidate for membership on the Board of Education named in the foregoing petition, does hereby certify that he/she is qualified to be a member of the Asbury Park Board of Education; that he/she consents to stand as a candidate for election and, if elected, agrees to accept and qualify into that office. He/she further affirms and declares he/she is not disqualified as a voter pursuant to *N.J.S.A. 19:4-1*.

I further do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the authority of the people. So help me God.

SWORN OR AFFIRMED AND SUBSCRIBED BEFORE ME THIS

_____ DAY OF _____, 20_____

SIGNATURE

NOTARY'S SIGNATURE

PRINTED OR TYPE NAME OF CANDIDATE

QUALIFICATIONS - Candidates filing a nominating petition for board membership must meet the following qualifications:

- a citizen of the United States of America
- at least 18 (eighteen) years of age to qualify for office
- able to read and write
- a resident of the municipality from which he/she is to be elected for at least one year preceding the date of the election
- not disqualified as a voter pursuant to *N.J.S.A. 19:4-1*
- a registered voter in the district

No board of education member shall be directly or indirectly involved in any contract with, or claim against, the board.

IMPORTANT INFORMATION

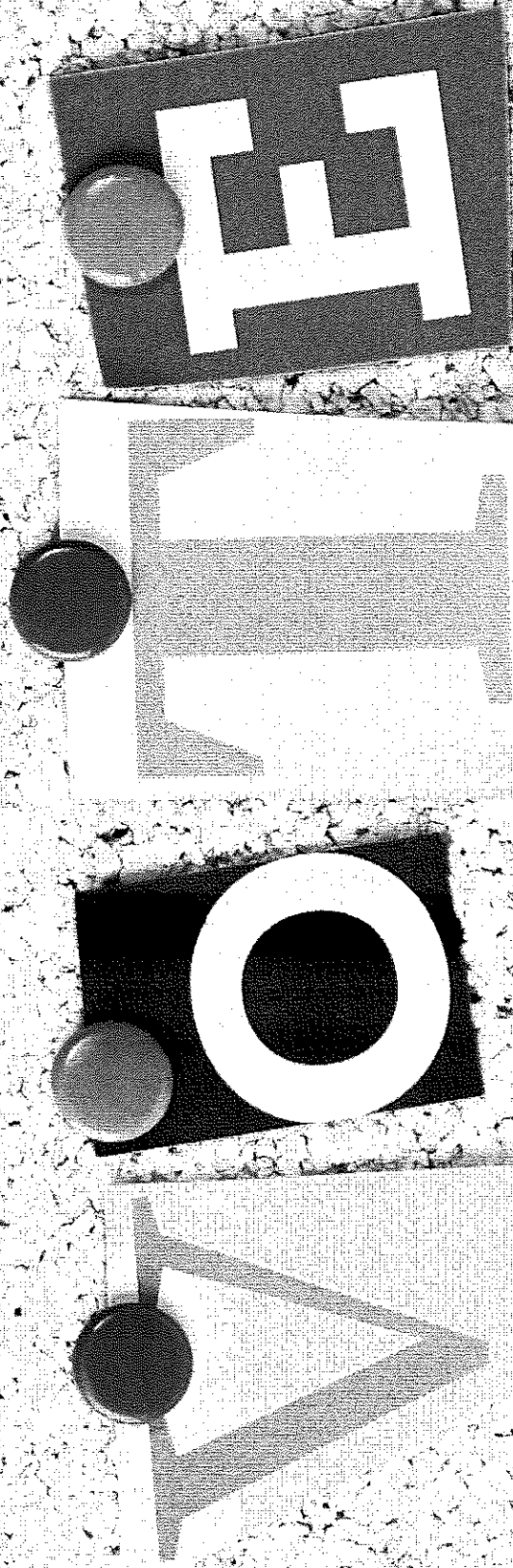
- Within 30 days of election or appointment to the board, a member must undergo a **criminal history background investigation** through the New Jersey Department of Education.
- The School Ethics Act and nepotism legislation impact the ability of board members who have relatives working in the school district to act in areas such as personnel and collective negotiations. Please consult your board secretary for details.

(Note: Board Secretaries are encouraged to fill out this section prior to distribution to school board candidates.)

Completed nominating petitions shall be filed with the secretary of the board on or before 4:00 p.m. of the fiftieth day preceding the date of the election, which is March 6, 2017. The board office is located at 910 Fourth Avenue, Asbury Park, NJ 07712 and the days, dates and business hours during which the office is open to receive petitions are:
Monday through Friday from 9:00am to 4:30pm

Received by: _____
BOARD SECRETARY/DESIGNEE

At: _____
TIME DATE



ANNUAL SCHOOL ELECTION

Tuesday, April 25, 2017

For polling times and locations, call your local school board office.



New Jersey School Boards Association
Serving Local Boards of Education Since 1917