

ASBURY PARK BOARD OF EDUCATION ASBURY PARK, NEW JERSEY

SPECIAL MEETING MINUTES

August 31, 2017

A. PRELIMINARY

1. Statement by Board President:

This meeting was called in accordance with the provisions of the "Open Public Meetings Law," C.231, PL. 1975, and notices were forwarded to Asbury Park Press, to Board Members and were posted as required.

2. Mission Statement by Board President:

Asbury Park School District will provide all students with a comprehensive and progressive education where everyone possesses the skills and character to succeed in a diverse, evolving global society.

3. Roll Call

Present:

Ms. Ahbez-Anderson, President

Ms. Etienne, Vice President (Departed at 7:25pm)

Ms. Breech (Departed at 7:25pm)

Mr. Grillo (Arrived at 7:20pm)

Ms. Jones (Arrived at 7:15pm)

Mr. Latorraca

Ms. Lesinski

Mr. Pinckney

Absent:

Mr. Saunders Jr.

ALSO PRESENT:

Dr. Lamont Repollet, Superintendent

Mr. Geoffrey Hastings, Business Administrator/Board Secretary

Ms. Sancha Gray, Assistant Superintendent of Curriculum and Instruction

Ms. Kathy Winecoff, New Jersey School Boards Association

4. Flag Salute

The group was led in the flag salute.

5. Public Participation in Accordance with Board Policy 0167

No public comment.

6. Board Training with Kathy Winecoff of New Jersey School Boards Association

On **August 31, 2017** from 6:00 p.m. – 7:30 p.m., the Asbury Park Board of Education met for a Goal Setting Workshop. Eight (8) board members were in attendance as well as the Superintendent, the Business Administrator and the Director of Curriculum & Instruction.

We began the Retreat by reviewing the agenda. Topics on the agenda included:

- Reviewing the board self-evaluation
- Development of Board Goals

Board Self-Evaluation

The board self-evaluation was handed out to the board to review.

We then discussed the Board Self-Evaluation that had been completed by eight (8) board members. The board had averaged scores of 3.4 to 3.7. In all areas of the evaluation, Planning, Policy, Student Achievement, Finance, Board Operations, Board Performance, Board / Superintendent Relationships, Board/Staff Relationships and Board and Community, the scores indicate that the board is high functioning and has proper processes and procedures in place in these areas. Well done! An additional board evaluation chart was shared with the board to show the improvement of the board over the past 4 years. This chart shows the gains the board has made. Congratulations on this improvement!

The board then responded to the following questions regarding the board self-evaluation:

1. What was the most interesting observation contained in the composite evaluation?

- There is consensus among the board members
- We are improving as a board
- This is the first time that scores are above 3.0 in all areas
- Not many unsatisfactory scores
- 8 members completed the evaluation
- Comments are more constructive versus critical of the board
- No references to Ethics issues contained in the evaluation

2. What particular strength did the evaluation point out about your team?

- We are working well together
- We are not divided
- Attending meetings (no mutiny on the board)
- No unnecessary special meetings being called
- We have confidence in our superintendent and staff
- We are doing well!

3. What is the most critical concern that the evaluation noted?

- We still have an issue with attendance at Committee Meetings
- Board members need to attend training at the state or county level to improve personal growth
- We need to receive schedule of activities for our adopted schools
- Our lowest score was on the budget planning
- No action plans for goals were completed

4. Is there one particular area in the evaluation that you think should become a priority for board development this year?

- Training on finance

- Getting all of the good things happening in the school out to the community

Goal Setting

We then moved in to the Board Goal Setting portion of the Retreat. There are numerous handouts in your goal-setting packet and I hope they will be a valuable resource in the upcoming year.

The board recognizes that the development of the Action Plans for District Goals is the responsibility of the superintendent. The board then holds the superintendent accountable for progress toward the achievement of those district goals in the annual evaluation process.

District goals should reflect the areas in which the board/superintendent team will be most focused upon in the upcoming year. The board/superintendent team will determine how often they would like to receive updates on the progress toward the district goals over the course of the year. It is also recommended that the board report out on progress toward achievement of the board goals after the superintendent reports out on progress toward achievement of the district goals. In this way, the board, superintendent and community remain focused on the district and board goals throughout the year.

We then reviewed the 2016-2017 Board Goals.

2016-2017 Asbury Park Board of Education Goals

Goal 1: Continue to refine and implement ways for better board communication to foster continued teamwork

Goal 2: Develop and implement a plan for continuous Board Professional Development

- Mr. Hastings to do a Finance Program in October – **Did not have this training**
- NJSBA Field Service Representative to do a training December 15th at 6:00 p.m.

Board did not meet on this date. However, the board had training on January 26th (Listening Skills) and on May 4th (Evaluation Process)

Goal 3: Attend your designated school and / or community events **Board members attended events when they received notice of events from the schools**

A positive and lengthy conversation regarding last year's district goals took place and then board came to consensus on the following goals for 2017-2018:

2017-2018 Asbury Park Board of Education Goals

Goal 1: Work toward completing Board Certification requirements

- Hold additional training sessions
- Submit Policy Manual to NJSBA for a wellness check
- Submit current teacher's contract to NJSBA for review

Goal 2: Develop and implement a plan for continuous Board Professional Development

- Fair Funding Formula
- Social Emotional Learning

Goal 3: Continue to refine and implement ways to communicate "Our Story" to the Asbury Park community

- Social Media
- Town Hall meetings

Goal 4: The Board of Education will create an Ad Hoc Committee on sustainability

Note: at the September 28, 2017 Board Meeting, the Board agreed to add Goal 4.

Next steps . . .

The next step in the goal-setting process is for the superintendent and board to mutually develop District goals and then the superintendent will develop an action plan (strategies) for each goal. The board also needs to develop a Professional Development Improvement Plan (action plan) for board goals.

District and board goals should be formally approved and the action plans should be formally accepted at a future board of education meeting (Oct.). Dates for periodic updates on progress toward achievement of these goals will need to be established. The final step will be evaluating the superintendent (in April / May 2018) on progress toward achievement of the district goals. **Be mindful that the statutory deadline for completing the superintendent’s evaluation deadline is July 01, 2018.**

Motion to Go Into Executive Caucus

WHEREAS, the Open Public Meetings Act allows for the exclusion from discussion at the public portion of a meeting of certain matters as outlined below, and

WHEREAS, the Asbury Park Board of Education wishes to discuss such matters made and will make such discussion public when a proper conclusion has been reached:

NOW, THEREFORE BE IT RESOLVED that the Asbury Park Board of Education will hold a closed executive session on this date, August 31, 2017 at Asbury Park, New Jersey, for the purpose(s) as outlined and described below.

- | | |
|---|-------|
| <input type="checkbox"/> 1. Confidential Matters per Statute on Court Order | _____ |
| <input type="checkbox"/> 2. Impact Rights to Receive Federal Funds | _____ |
| <input type="checkbox"/> 3. Unwarranted Invasion of Individual Privacy | _____ |
| <input checked="" type="checkbox"/> 4. Collective Bargaining | _____ |
| <input type="checkbox"/> 5. Acquisition of Real Property or Investment of Funds | _____ |
| <input type="checkbox"/> 6. Public Safety Procedures | _____ |
| <input type="checkbox"/> 7. Litigation or Contract Matters or Att./Client Privilege | _____ |
| <input type="checkbox"/> 8. Personnel Matters | _____ |
| <input type="checkbox"/> 9. Imposition of Penalties Upon an Individual | _____ |

Executive Caucus at 7:25pm

Motion to approve: Ms. Lesinski

Second: Ms. Ahbez-Anderson

Aye: 6 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

Adjournment

Adjourn Meeting at 7:35pm

Motion to approve: Mr. Latorraca

Second: Mr. Pinckney

Aye: 6 **Nay:** 0 **Abs:** 0 Upon roll call the motion was unanimously adopted.

Minutes prepared by Melissa Echevarria, Secretary to the Board.

Respectfully submitted,

Mr. Geoffrey Hastings
Business Administrator/Board Secretary